



THE CIP SOCIETY NATIONAL LEADERSHIP AWARDS ESTABLISHED LEADER CATEGORY – NOMINATION FORM

Established Leader Award

This award will recognize CIP Society members who have achieved sustained success through their demonstrated leadership qualities and the significant impact they have made on their organization, their community and the industry.

Personal Qualities:

A Society member who:

- Has a passion for learning
- Has demonstrable leadership skills
- Is dedicated to his/her profession and committed to his/her employer
- Is a role model, advisor, mentor demonstrating his/her ability to positively influence people
- Has demonstrated the ability to cultivate new leaders within his/her organization and community
- Makes a positive difference to his/her company, community and the industry
- Is respected and admired by his/her peers; a person of high personal integrity.

Professional Commitment and Accomplishment:

- Has demonstrated leadership qualities in his/her personal and/or professional life, and who is recognized locally, regionally or nationally within the organization or the industry
- Has made a significant and sustained impact on the success of his/her organization
- Is recognized as a role model and mentor to people at all stages in their insurance career

Industry Contribution:

- Contributes personal time and expertise to the insurance industry
- Is active in the Institute(s) or other industry organizations
- Is a leader in the industry
- Makes an outstanding individual contribution to the insurance community

Community Engagement:

- Contributes in a leadership capacity in the community where he/she lives

PUT YOUR NOMINEE FRONT AND CENTRE

Nominations are accepted March 1 to June 1, each year.

Nominations must be received no later than June 1st, at midnight EST.

All nominations must be complete; incomplete nominations may not be considered.

It is up to the nominator to clearly substantiate the nominee's leadership qualities and to demonstrate that his/her leadership has been impactful, collaborative and/or innovative so as to merit a National Leadership Award. All entries will be treated as confidential but the CIP Society reserves the right to publish positive extracts from winning entries. The judging panel is comprised of CIP society members representing all regions. The decision of the judging panel is final.

Please submit your nomination to:

- (1) a local Institute/Chapter manager (for mailing address visit www.insuranceinstitute.ca), OR
- (2) c/o CIP Society National Leadership Awards, 18 King Street East, 6th Floor, Toronto, ON M5C 1C4, OR
- (3) by e-mail to: leadership@insuranceinstitute.ca.

For more information, please contact leadership@insuranceinstitute.ca.



THE CIP SOCIETY NATIONAL LEADERSHIP AWARDS ESTABLISHED LEADER CATEGORY – NOMINATION FORM

Nominators may wish to consult with the nominee (and an Institute/Chapter manager) to ensure that as complete a package as possible is submitted. A complete nomination includes:

- A document that includes the contact information itemized and the answers to the questions listed below.
- A biography, profile, résumé or summary of qualifications of the nominee.
- Three (3) supporting referees' statements from among the list below:
 - Local Institute/Chapter,
 - Workplace reference (e.g. manager),
 - Peer/Relationship reference (e.g. supplier, broker, etc.),
 - Mentor/Mentee/Direct Report/Student (e.g. if a manager or an instructor),
 - Industry contribution reference, and/or
 - Volunteer/Community involvement reference.

Please provide the answers to the questions below in a separate document, that is clearly labelled with the following information contact information for both you and your candidate:

Nominator:

- Full Name
- Company/Organization
- Title/Role/Position
- Connection to nominee
- Mailing Address
- City/Province /Postal Code
- Phone / E-mail

Nominee:

- Full Name (include designations, if applicable/available)
- Company/Organization
- Title/Role/Position
- Length of time with company/Length of time in this role
- Mailing Address
- City/Province /Postal Code
- Phone / E-mail

1. Why do you feel this nominee should be recognized with this award?

2. **Personal Qualities:** What characteristics do you see in this nominee which identifies him/her as an Established Leader? Outline and support the personal qualities (e.g. honesty, determination, compassion, etc.) which make the nominee a worthy recipient for a CIP Society National Leadership Award for an Established Leader.
3. **Professional Commitment and Accomplishment:** Outline how the nominee's sustained contribution demonstrates his/her professional commitment and accomplishment; include details on his/her leadership role, what roles and responsibilities he/she has had, and the tangible and consistent results of his/her leadership that have made a significant and sustained impact on the success of his/her organization.
4. **Industry Contribution:** Outline specific contributions that demonstrate the nominee's leadership; include details on his/her leadership role, what roles and responsibilities he/she has had, and the tangible and consistent results of his/her leadership that have made a significant and sustained impact on the industry.
5. **Community Engagement:** Discuss the nominee's involvement in the community including the leadership roles held in community activities. Emphasis will be given to activities in which the nominee was leading an event or activity. Include years of service, name of organization(s), title or role(s), and brief description of responsibilities to demonstrate his/her significant contribution to the community.
6. **Optional:** Is there any single event or occasion which typifies your nominee's approach to their work? Briefly describe an event or occasion which best demonstrates the nominee's personality and work ethic. The event or occasion can be humorous or serious in nature. This is a completely optional question.

For more information, please contact leadership@insuranceinstitute.ca.